

Flint Institute of Arts

Art Instructor for Children's Programs

Part-time, Contract-based

Job Description

Title	Administrative Assistant of the Art School
Department(s)	FIA Art School
Reports to	Director of the Art School

Job Summary

This position is responsible for developing and teaching a variety of Art School courses for children including drawing, painting, sculpture, ceramics, and more. Most youth classes are held after school and on weekends.

Summary of Essential Position Responsibilities

- Develop and teach age-appropriate, skills-based visual art courses for children
- Organize and maintain relevant supplies and studio functionality
- Develop and teach community visual arts workshops and outreach
- Develop and teach summer arts camp programs
- Other duties as assigned by Art School Director

Minimum Requirements

- Bachelor's degree in studio art or art education
- Demonstrated arts and teaching experience

Abilities Required

- Strong interpersonal skills
- Effective writing and communication skills
- Regular evening and weekend availability

To Apply

Send cover letter, resume, samples of personal and student artwork, three sample course proposals, and list of 3 references to:

Art School Children's Instructor Search

Flint Institute of Arts
1120 E. Kearsley St.
Flint, MI 48503
arted@flintarts.org

NO PHONE CALLS, PLEASE.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed. Revised 2020.